

**IGNOU  
SCHOOL OF SOCIAL WORK**

**Minutes of the 29<sup>th</sup> meeting of the School Board of SOSW held on 10<sup>th</sup> July, 2023 at 11:30 AM through virtual mode, at IGNOU, New Delhi**

The following members attended the meeting:

- |                                   |                   |
|-----------------------------------|-------------------|
| 1. Prof. Rose Nembiakkim          | - Chairperson     |
| 2. Dr. Sayantani Guin             | - Member          |
| 3. Dr. Dilip Diwakar G            | - Member          |
| 4. Dr. Binod Kumar                | - Member          |
| 5. Dr. Konde Lingaswamy           | - Member          |
| 6. Dr. Sonia Sharma               | - Member          |
| 7. Dr. Balkar Singh               | - Member          |
| 8. Dr. Avdhesh Kumar              | - Member          |
| 9. Prof. Archana Kaushik,         | - External Member |
| 10. Prof. B.P.Nirmala             | - External Member |
| 11. Dr. J.O.Jeryda Gnanajane Eljo | - External Member |

Prof. Deepika Garg, Prof. Subhadbrata Dutta and Prof. Prasanta Kumar Ghosh could not attend the meeting.

At the outset, the Chairperson placed on record her gratitude to the previous members of the School Board, whose term expired i.e. Prof. Sudip Ranjan Jha, Prof Shailendra Kumar Yadav, Dr. Biplab Jamatia, and Dr. Monika Misra for their valuable contribution to the School. She welcomed all the new members of the School Board i.e Prof. Deepika Garg, Dr. Sonia Sharma, Dr Avdesh Kumar and Dr. Balkar Singh to the 29<sup>th</sup> School Board meeting of SOSW. The agenda items were taken up one by one for the consideration and approval of the School Board.

**SOSW 29.1 Confirmation of the Minutes of the 28<sup>th</sup> School Board Meeting of School of Social Work held on 9<sup>th</sup> September, 2022**

SOSW 29.1.1. The Minutes of the 28<sup>th</sup> School Board Meeting of School of Social Work held on 9<sup>th</sup> September, 2022 were circulated to all the members of the School Board on Sep 13, 2022, No comments were received on the minutes of 28<sup>th</sup> School Board Meeting.

The minutes were placed as Annexure 29.1.1 for confirmation.

SOSW 29.1.2 School Board considered and confirmed the minutes of 28<sup>th</sup> School Board Meeting of School of Social Work held on 9<sup>th</sup> September, 2022.

**SOSW 29.2 Action Taken Report on the Minutes of 28<sup>th</sup> School Board Meeting of School of Social Work held on 9<sup>th</sup> September, 2022**

SOSW29.2.1 Action Taken Report on the Minutes of the 28<sup>th</sup> School Board Meeting held on 9<sup>th</sup> September, 2022 was placed and School Board noted the same.

**SOSW 29.3 Approval of the Minutes of 29<sup>th</sup> DRC Meeting of SOSW held on 28<sup>th</sup> March, 2023.**

SOSW 29.3.1 .The confirmed minutes of the 29<sup>th</sup>DRC Meeting of SOSW held on 28<sup>th</sup> March, 2023 were placed before the School Board for approval.

SOSW 29.3.2 School Board approved the Minutes of 29<sup>th</sup>DRC Meeting of SOSW held on 28<sup>th</sup> March, 2023.

**SOSW 29.4 Approval of the Minutes of 30<sup>th</sup> DRC Meeting of SOSW held on 9<sup>th</sup> May, 2023.**

SOSW 29.4.1 .The confirmed minutes of the 30<sup>th</sup>DRC Meeting of SOSW held on 9<sup>th</sup> May, 2023 were placed before the School Board for approval.

SOSW 29.4.2 School Board approved the Minutes of 30<sup>th</sup> Meeting of DRC of SOSW held on 9<sup>th</sup> May, 2023.

**SOSW 29.5 Approval of the Minutes of 31<sup>st</sup> DRC Meeting of SOSW held on 6<sup>th</sup> July, 2023**

SOSW 29.5.1 The minutes of 31<sup>st</sup> DRC meeting of SOSW held on 6<sup>th</sup> July, 2023 were circulated to all the members. The minutes were placed before the School Board for approval.

SOSW 29.5.2 School Board approved the Minutes of 31<sup>st</sup> Meeting of DRC of SOSW held on 6<sup>th</sup> July, 2023

**SOSW 29.6 Approval in regards to the revised Certificate in Social Work and Criminal Justice System (CSWCJS)**

SOSW 29.6.1 First Expert committee for revised Certificate in Social Work and Criminal Justice System (CSWCJS) was held on 5th April 2023 at SOSW. The experts suggested for changing the name of the programme from Certificate in Social Work and Criminal Justice System (CSWCJS) to Post Graduate Certificate in Criminal Justice Social Work (PGCCJSW). The committee also suggested changing of the Course Name, Course Code and Credit Arrangement of the Programme as detailed below.

**Existing Structure of the Programme**

<b>Sr. No.</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Credit</b>
1.	MSW-031	Social Work Intervention in Correctional Settings	4
2.	MSW-032	Social Work and Criminal Justice	4
3.	MSW-033	Social Work Practicum in Correctional Settings	8
<b>Total Credit</b>			<b>16</b>



**Proposed Structure of the Programme as per Recommendation of Expert Committee**

Sr. No.	Course Code	Course Name	Credit	Revision/New Addition
1.	MSW-031	Social Work Intervention in Correctional Settings	4	Major Revision
2.	MSW-032	Criminal Justice Social Work and Correctional System	4	Major Revision
3.	MSW 34	Protection of Vulnerable Groups and Legal Remedies	4	New
4.	MSW 35	Project Work	4	New
<b>Total Credit</b>			<b>16</b>	No Change

Approval was requested from the School Board for Changing the :

- i) Name of Programme from Certificate in Social Work and Criminal Justice System (CSWCJS) to Certificate in Criminal Justice Social Work (CCJSW) and
- ii) Course Name, Course Code and Credit Arrangement as placed above.

SOSW 29.6.2 School Board Members suggested ways to conduct the project work as follows:

- i. Student will be given options of settings
- ii. Specific work area may be taken up by the students/learners.

SOSW 29.6.3 School Board considered and approved for Changing the :

- iii) Name of Programme from Certificate in Social Work and Criminal Justice System (CSWCJS) to Certificate in Criminal Justice Social Work (CCJSW) and
- iv) Course Name, Course Code and Credit Arrangement as placed above.

**SOSW 29.7 Approval of criteria for Evaluators/ Academic Counsellors/ Field Work Supervisors for all the programmes offered by SOSW**

SOSW 29.7.1 The School of Social Work in its 37<sup>th</sup> School Council meeting held on 4<sup>th</sup> July, 2023 discussed the criteria for evaluators, field work supervisors and academic counselors for all the programmes offered by School of Social Work. This decision has been taken, taking into consideration the observation placed by the 61<sup>st</sup> Academic Council Standing Committee (ACSC) Meeting held on 4<sup>th</sup> July, 2023.

The following criteria for approval of Evaluators/ Academic Counsellors/ Field Work Supervisors for all the programmes offered by SOSW was placed before the School Board for consideration and approval

**For Academic Counselor/ Field work supervisor**

1. MSW from recognized university
2. At least/minimum 3 years work experience
3. NET/SLET or Ph.D.

**For Evaluators (TEE) Theory /Journal (Field Work)**

1. MSW with NET/SLET or Ph.D.
2. Teaching experience of minimum three years in service and in full time teaching.
3. UGC minimum Grade Pay for Assistant Professor
4. Retired social work faculty from recognized university.

SOSW 29.7.2 School Board considered and approved the recommended criteria for Evaluators/ Academic Counsellors/ Field Supervisors for all the programmes offered by SOSW.

**SOSW 29.8: Any other item with permission of the Chair**

**Nomination of School Board Members of School of Social Work under Clause 2(E)**

SOSW 29.8.1 : The term of School Board Members of SOSW in accordance with provisions of Clause 2(e) of Statute 10 A of the University will be expiring in November, 2023.

The following names were suggested for nomination of new external members of School Board of SOSW:

1. Prof. Manish Jha  
Department of Social Work,  
Tata Institute of Social Work  
Mumbai.
2. Prof. Sigamani  
Department of Social Work  
Central University of Tamil Nadu  
Tamil Nadu
3. Prof Ushvinder Kaur Popli  
Jamil Milia Islamia University  
Delhi
4. Prof Sanjoy Roy  
Department of Social Work  
University of Delhi  
New Delhi
5. Prof. Kalpana Sarathy  
Department of Social Work

Tata Institute of Social Work  
Guwahati

6. Prof. Tineshwari Devi  
Department of Social Work  
Assam University  
Assam
7. Prof. K.G.parashuram  
Department of Social,  
Tumkur University,  
Tumakuru, Karnataka

SOSW 29.8.3 School Board recommended above mentioned names for nomination of new external members of School Board of SOSW in accordance with provisions of Clause 2 (e) of Statute 10 A of the University.

The meeting ended with a vote of thanks to the chair.



**(Rose Nembiakkim)**  
**Director (SOSW)**

डॉ. रोम नेम्बियाकिम / Dr. Rose Nembiakkim  
निदेशक / Director  
समाज कार्य विद्यापीठ / School of Social Work  
इ.गो.रा.मु.वि., मैदान गढ़ी, नई दिल्ली  
IGNOU, Maidan Garhi, New Delhi